



**MINUTES  
REGULAR MEETINGS OF THE  
PARKS, RECREATION  
AND ARTS COMMISSION**

**June 13, 2018**

**TIME: 6:00 PM**

**PLACE: City of Rocklin Council Chambers**

**[www.rocklin.ca.us](http://www.rocklin.ca.us)**

**MANNER OF ADDRESSING THE COMMISSION**

Citizens may address the Commission on any item on the agenda at the time the item is considered. Citizens wishing to speak may request recognition from the Chairperson by raising their hand and stepping to the lectern when requested to do so. Speakers will usually be allowed five (5) minutes; however, the Chairperson may set shorter time limits. Speakers are asked to identify themselves by stating their name and the city they reside in for the official record.

**STANDARDS OF DECORUM**

Any person who disrupts the meeting of the Commission, may be barred by the presiding commissioner from further audience before the Commission during that meeting, unless permission to continue be granted by majority vote of the Commission.

All remarks shall be addressed to the Commission as a body and not to any member thereof, or to staff, or to the public. No person, other than a member of the Commission, and the person having the floor, shall be permitted to enter into any discussion without the permission of the presiding commissioner.

For items not on the agenda, and for non-hearing items on the agenda the person addressing the Commission shall be limited to five minutes, unless the time is adjusted by the presiding commissioner.

Whenever any group of persons wishes to address the Commission on the same subject matter, it shall be proper for the presiding commissioner to request that a spokesman be chosen by the group to address the Commission and, in case additional matters are to be presented at the time by any member of the group, to limit the number of persons so addressing the Commission, so as to avoid unnecessary repetition.

As a courtesy to all, please turn off cell phones and other electronic devices during the meeting.

**WRITINGS RECEIVED AFTER AGENDA POSTING**

Any writing related to an agenda item for the open session of this meeting distributed to the Parks, Recreation and Arts Commission less than 72 hours before this meeting is available for inspection at City Hall, 3970 Rocklin Road, Rocklin, during normal business hours. These writings will also be available for review at the Parks and Recreation Department Building located at 5460 5<sup>th</sup> Street, Rocklin. If you have questions related to this agenda, please call 916-625-5200.

## AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, the City of Rocklin encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 625-5200 well in advance of the public meeting or public hearing you wish to attend so that we may make every reasonable effort to accommodate you.

## ELECTRONIC PRESENTATIONS

All persons with electronic presentations for public meetings will be required to bring their own laptop or other form of standalone device that is HDMI or VGA compatible. It is further recommended that presenters arrive early to test their presentations. The City is not responsible for the compatibility or operation of non-city devices or the functionality of non-city presentations.

## POSTING OF AGENDA

In accordance with Government Code Section 54954.2(a) this agenda was posted on the City's bulletin board at City Hall, 3970 Rocklin Road, Rocklin, and City of Rocklin website at [www.rocklin.ca.us](http://www.rocklin.ca.us).

## AGENDA

### INTRODUCTION

1. **Meeting called to order at:**  
Meeting called to order at 6:01 PM
  
2. **Pledge of Allegiance:**  
Pledge of Allegiance was led by Chair Stockton
  
3. **Roll Call:**
  - A. Commissioners:  
Commissioners Anderson - Present  
Commissioner Hartwell - Present  
Chair Stockton - Present  
Commissioner Armstrong – Bryant – Present  
Youth Commisisoner Najera - Excused
  
  - B. City Personnel:  
Director Karen Garner (Parks and Recreation)  
Parks Manager Sarah Novo (Parks and Recreation)  
Recreation Manager Kevin Huntzinger (Parks and Recreation)  
Senior Dept. Admin. Specialist Kylene Draper (Parks and Recreation)

## **AGENDA REVIEW**

### **4. Agenda Modifications**

## **CONSENT CALENDAR**

The following routine matters can be acted upon by one motion. Individual items may be removed by Commission for separate discussion. The title is deemed to be read and further reading waived of any ordinance listed on the Consent Calendar for introduction or adoption.

### **5. Minutes**

#### **A. Minutes for April 11, 2018 Meeting**

Commissioner Hartwell motioned to approve minutes from the April 11, 2018 commission meeting. Commissioner Anderson second the motion. Motion passed 5 to 0.

#### **B. Minutes for May 9, 2018 Meeting**

Commissioner Hartwell motioned to approve minutes from the May 9, 2018 commission meeting. Commissioner Armstrong-Bryant second the motion. Motion passed 5 to 0.

## **CITIZENS ADDRESSING THE COMMISSION**

Members of the public may address the Commission at this time on any item of business of interest to the public that is not on the agenda. Speakers are limited to five minutes unless the time is extended by the presiding commissioner. Commissioners may briefly respond to statements made or questions asked by the speaker, but may not make any decisions or take action on any item not on the agenda.

### **6. NAME AND CITY**

## **REPORTS FROM CITY OFFICIALS/DICUSSION AND POTENTIAL ACTION ITEMS**

### **7. Off the Rails Update**

Kylene Draper (Parks and Recreation) gave update on public art project.

### **8. FY 18/19 Budget Overview**

Director Karen Garner (Parks and Recreation) gave overview of the FY 18/19 Budget.

### **9. Project Summary – Draft**

Per the request of Chair Stockton, Director Garner (Parks and Recreation) presented commission with a project summary list of projects and topics the Commission has discussed or addressed in the past year.

This item will be a standing item on future agendas for the commission.

**10. Sunset Whitney Recreation Area Updates/Next Steps**

Staff recommended to appoint two Commissioners to work with staff on drafting a Master Plan for Sunset Whitney Recreation Area.

Public Comment:

Jerry Mitchell suggested getting a volunteer organization together to help maintain trails, he suggested calling them "Trail Keepers".

Rodger Peterson made public comment.

Commissioner Armstrong-Bryant made a motion to appoint Commissioner Hartwell and Commissioner Anderson to the SWRA Master Plan subcommittee. Chair Stockton seconded the motion. Motion passed 4 to 0.

**11. Director's Report**

Director Garner gave a update on Park & Park Facilities Use.

**12. Parks Manager Report**

Parks Manager Sarah Novo updated Commission on the JSP Waterpark and the RUFF Dog Park.

**COMMISSION REPORTS**

**13. Reports from Committees**

Commissioner Armstrong-Bryant reported on the Art Task Force.

Commissioner Anderson reported on the 2x2 committee with Council.

**14. Commission Comments**

**FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**15. Meeting Adjourned at**

Meeting adjourned at 7:44 PM